



Fire Safety Equipment Policy

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Fair Deal Fire Safety Equipment Policy

Fair Deal has a responsibility under Health and Safety to ensure that Annual Fire Safety Testing is carried out on all fire safety equipment purchased and used by Fair Deal staff. It is not, Fair Deal's responsibility to carry out fire safety equipment testing in homes of anyone using Fair Deal's service.

In terms of good practise, the following will form the basis of the fire safety testing policy:

- All fire safety equipment at 355a Tormusk Road will have an annual fire safety test carried out by contracted organisation
- Houses of Multiple Occupancy (HMOs) managed by Fair Deal will have an annual fire safety equipment check carried out by the Housing Association responsible for the HMO. In HMO properties there will be a yearly visit by the Fire Officer to ensure all fire safety procedures and equipment are in operation and are effective
- At the Drop In, 77 Stravanan Road, there should be an annual safety check of the fire equipment and systems in place for fire drills.

Fair Deal will have responsibility for payment and monitoring of the fire safety testing contract except for HMOs.

End of Policy

Fire Safety Equipment Testing Procedure

Background

Fair Deal has the responsibility under Health and Safety to ensure that annual fire safety testing is carried out on all fire safety equipment purchased and used by Fair Deal staff. It is not Fair Deal's responsibility to carry out fire safety equipment testing in homes of anyone using Fair Deal's services.

Procedure

1. The Business Support Team Leader will organise the fire safety checks at 355a Tormusk Road on a yearly basis
2. The Business Support Team Leader will be responsible for the purchase of new equipment which would be covered by the fire safety equipment testing policy and the date due for testing
3. HMO Manager will ensure fire safety equipment tests take place as stated in this policy
4. Team Leaders are responsible for monitoring that the fire equipment at Stravanan drop in is carried out within the agreed timescales

End of Procedure

Document Information

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Approved By:	Fiona Dunwoodie
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Amendment History

Date	Version	Created By	Description of Change
14/05/2019	2	Elaine Davidson	Added Front Cover and Amended Footer
18/11/2021	3	Fiona Dunwoodie	Amended footnote
28/01/2025	4	Anne Marie Borthwick	Amended in regard to Alarm system at Drop In Stravanan Road.